



# SCHOOL SAFETY SUMMIT

## Preparing for the School Safety Summit

The inaugural Louisiana School Safety Summit will be held on **Thursday, August 4, 2022** at the **Raising Cane's River Center** in **Baton Rouge, LA**.

### Before the Event

The event app [Whova](#) will be utilized for the session schedule, event communications, updates and logistics. Attendees should review the Whova Attendee User Guide once registered for the event.

Registered participants will receive an email invitation from [Whova](#) inviting them to download the app and access the event. If you have not received an invitation, download the mobile app and enter the email address used during registration. You will be asked to create a password, enter your name and edit your profile. Whova will take you to the event page automatically.

If you are unable to access the event in the [Whova app](#) using the email address on file, please contact [healthyschools@la.gov](mailto:healthyschools@la.gov) for support.

### Ticket Confirmation

For the check-in process, bring either:

- 1) a printed version of your Whova ticket purchase that shows the QR code or
- 2) the QR code shown under your profile when logged into the Whova app.

It is recommended that all registered participants use the QR code shown under their profile within the Whova app. To access your QR code within the Whova app, select your profile icon, then select 'My Contact Info & QR Code'. Select the option 'My QR Code'.

Registered participants will need to show their ticket QR code to be checked in to the event upon first arrival and to be checked in to each session at the meeting room entrance.





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## Agenda

7:30 a.m. - 8:30 a.m.

**Registration/Breakfast/Networking**

8:30 a.m. - 9:30 a.m.

**Opening Session/Keynote**

9:45 a.m. - 11:00 a.m.

Rotation 1

11:15 a.m. - 12:30 p.m.

Rotation 2

12:30 p.m. - 1:30 p.m.

**Networking Lunch**

1:45 p.m. - 3:00 p.m.

Rotation 3

## Materials

The School Safety Summit is a paperless conference. If available, materials for each session can be found in the session details, within the Whova app. The Department does not provide paper copies. Any session materials shared with the Department will be uploaded to the School Safety Summit webpage.

## Map

A map of the event can be found within the Whova app. It can also be found on the School Safety Summit webpage.

## Sessions

To attend a session, you must reserve a seat within the Whova app in advance of the event. All registered participants can view the agenda and plan their schedule from within the Whova mobile device app or the computer using the directions from the Whova Attendee User Guide beginning July 26.

## What to Bring

The Department encourages all registered participants to bring the following items:

- personal hand sanitizer with at least 60% alcohol
- Lysol/Clorox wipes, should you desire)
- sweater or other long-sleeved covering
- chargers for mobile devices, tablets, and laptops (to be used at charging stations)
- computer and/or pen and paper for notetaking
- umbrella in case of inclement weather
- comfortable walking shoes
- large carrying bag or backpack for your belongings





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## At the Event

### Parking

- Parking is available in the parking garages located on St. Louis Street.
- The fee to park in these garages is **\$10, CARD ONLY**.
- **From the West:** Take I-10 East to Baton Rouge and take exit 155A for LA-30/Nicholson Dr. Keep right, follow signs for LA-30/Nicholson Dr. Continue onto St. Louis St. The West Parking Garage will be on your left and the East Parking Garage will be on your right.
- **From the East:** Take I-10 West to Baton Rouge and use the right lane to keep right at the fork, continue on I-110 N and follow signs for Downtown/Metro Airport. Take exit 1A for Government St./LA-73 S. Turn left onto Government St. and turn right onto St. Louis St. The West Parking Garage will be on your left and the East Parking Garage will be on your right.

### Event Check-In

- If entering from the parking garage, you may enter the River Center from the **St. Louis Street entrance**.
- If you are utilizing street parking, you may enter via the **main entrance**.
- Please note that **all bags are subject to search upon entry to the River Center**.
- Attendee check-in will be located on the first floor in the Exhibit Hall 1 Lobby beginning at 7:30 a.m. **Please check-in upon arrival.**
- Please have your QR code ready to show before arriving at a check-in counter.
- At check-in, registered participants will be provided an event pass and lanyard. Both should be worn for the duration of the event to identify participants who have completed check-in and allow entry into meeting rooms and lunch halls.

### Meals

- A continental breakfast will be provided to registered attendees in the Riverview Room on the 2nd floor of the River Center **beginning at 7:30 a.m.**
- Lunch will be located in the **Exhibit Hall**. Lunch will be provided to all registered participants from **12:30 p.m. - 1:30 p.m.**
- Access to the meal areas will be permitted to participants using the event pass and lanyard provided at check-in.



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## Social Media

The Department encourages all attendees of the Summit to share your experiences on social media using the hashtag #LASafeSchools. Be sure to tag the Department in your posts:

- Facebook: @LaEducation
- Twitter: @La\_Believes
- Instagram: @la\_believes

## Lost and Found

If an item is lost or found during the event, please post a message in the Community thread labeled 'Lost & Found' within the Whova mobile app. Items that are found during the event can be dropped off to the Help Desk counter in the Exhibit Hall Lobby located on the 1st floor or the Help Desk counter on the 2nd floor.

## Help Desk

General questions and concerns can be directed to the Help Desk counters located on the 1st and 2nd floors. You can also post a message in the Community thread labeled 'Ask Organizers Anything' to ask a question.

## Networking

Using the Whova app, registered participants have access to a variety of networking opportunities, including:

- E-business card exchange
- Meet-ups and virtual meets
- Icebreakers

## Contact Us

The Department will share additional information around school safety initiatives throughout the 2022–2023 school year via monthly school system webinars and the Department's newsletters.

Click [here](#) to sign up to receive the Weekly newsletter.

Please contact [healthyschools@la.gov](mailto:healthyschools@la.gov) with questions regarding the 2022 Louisiana School Safety Summit.