



SCHOOL SUPPORT INSTITUTES

School leadership teams play an important role in ensuring teachers plan for and deliver instruction in a way that meets the needs of their students. The School Support Institutes will support school leadership to play this role.

Each Comprehensive and Urgent Intervention Required¹ school can bring up to three leadership team members. School system staff are also invited to participate. Participants will choose one of three pathways for the entire training sequence. School teams can choose different pathways for team members to attend or select one pathway to attend together. **Guidance on participation is provided below.**

EFFECTIVE COMMON PLANNING

Teachers benefit from support in understanding each unit/module within the curriculum and preparing to deliver each lesson. This pathway focuses on how to use common planning to provide this support in English and math. This pathway is recommended for attendees who have not attended Content Leader or Intervention Content Leader training.

OBSERVATION & FEEDBACK

Teachers benefit from regular feedback on their instruction. This pathway is focused on how leaders can use observation and feedback to support teacher improvement in English and math.

BUILDING LEADERSHIP

Leaders ensure that teachers are receiving the appropriate support to plan and deliver instruction from their teams. This pathway is focused on how principals can use their Content Leaders, Mentor Teachers and other leadership team members to support teachers.

SCHEDULE

Each school system and school will be assigned to a cohort and participants are asked to attend all three sessions of their assigned cohort. This is to ensure that there is an adequate number of seats for all participants at each site. Cohorts will be assigned geographically and your school system will be informed of your assigned cohort in mid-August.

Northern Cohort	September 30, 2019	November 21, 2019	February 13, 2020
Lafayette Cohort	October 1, 2019	November 20, 2019	February 12, 2020
Baton Rouge Cohort	October 2, 2019	November 19, 2019	February 11, 2020
New Orleans Cohort	October 4, 2019	November 18, 2019	February 10, 2020 ²

RECOMMENDED PARTICIPANTS

- Each CIR/UIR-A school should send three attendees to each Institute. Schools and school systems can choose whom to invite to participate in the School Support Institutes. The Department recommends attendees include one building-level administrator (principal, head of school, etc.) and two others who support teachers in planning and instruction (instructional coach, Mentor Teacher, Content Leader, common planning time leader, etc.). **All attendees should plan to attend all three days of their selected pathway.**
- School systems are allotted seats based on the number of CIR/UIR-A schools in their system. Systems with Zones are allotted additional seats to accommodate supports within and outside of the Zones.
- School systems that have no CIR/ UIR-A schools will be allotted two school system-level seats.

Total Number of CIR/UIR-A Schools Within the School System	Number of Additional School System Seats
0-10	2
11-15	3
16-20	4
Calcasieu, Caddo, EBR, and Jefferson	10

REGISTRATION

Registration will open in mid-August.

FUNDING

Participation in the School Support Institutes will be at no cost to school systems; however, the Department is asking school systems to pay travel costs.

¹ **Comprehensive Intervention Required:** Overall performance of "D" or "F" for 3 years (or 2 years for new schools and/or graduation rate less than 67% in most recent year). **Urgent Intervention Required:** Subgroup performance equal to "F" for 2 years and/or out of school suspension rates more than double the national average for 3 years.

² Subject to change.