

**IDEA, PART B – SPLC
INTENSIVE CORRECTIVE ACTION PLAN (iCAP)**

SY2022-2023

LEA/CHARTER/ORGANIZATION	Frederick Douglass High School	Page 1 of 3
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AREA OF FINDING(S)	Related Services	DATE OF MONITORING December 6, 2022
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ACTIVITIES & ACTION STEPS FOR COMPLIANCE	DATE ACTIVITY BEGINS	PERSONNEL RESPONSIBLE (NAME AND TITLE)	DOCUMENTATION TO BE SUBMITTED TO STATEWIDE MONITORING	DATE DOCUMENTATION DUE	LDOE PERSONNEL ONLY
<p>Correct all student-specific citations identified in the summary of findings report.</p> <p>NOTE: This activity represents an individual corrective action plan for providing remedies for all student specific IDEA citations.</p>	March 15, 2023	SPED Director or lead teacher	Email notifying LDOE staff the IEP instructional plans for those identified students have been amended in SER. LDOE staff will review the IEPs to ensure they are compliant.	March 31, 2023	

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LEA/CHARTER/ORGANIZATION		Frederick Douglass High School		Page 2 of 3		
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<p>1.1 LEA will provide ongoing job-embedded mandatory training and support in the following areas:</p> <ul style="list-style-type: none"> - IEP writing to help make appropriate instructional, services, placement and program decisions to ensure students are provided services in the LRE (e.g., measurable goals and PLAAFP statements, documentation of accommodations, documenting special education services, progress monitoring of student data, student academic intervention needs, IEP revisions, and data driven decision making (reviewing LEAP scores, class grades/report cards/progress reports, class schedules, and evaluation results. 		August 2023	SPED director or Lead Teacher	Agenda Sign-in sheets Handouts PowerPoint Presentation	August 31, 2023 October 31, 2023	

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LEA/CHARTER/ORGANIZATION	Frederick Douglass High School	Page 3 of 3
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<p>1.2 The SPED director or lead teacher will perform monthly consistency checks to ensure IEP fidelity by internally monitoring all IEPs before the IEP is submitted to SER to make it official with a focus on:</p> <ul style="list-style-type: none"> • goals/objectives and PLAAFP statements using the IEP evaluation rubric; and • reviewing student’s IEP folders to ensure prior notice letters are provided to parents for IEP meetings and documentation of excusal letters for staff not participating in IEP meetings. 	April 2023	SPED director or lead teacher	<p>Summary of monthly reviews must include:</p> <ul style="list-style-type: none"> • number of IEPs reviewed; • number of IEPs with goal(s); issues; • number of IEPs with objectives issues; • number of IEPs with PLAAFP issues; • number of IEPs with IEP component issue (specify the component area and issue); • number of IEPs with prior notice and/or excusal notice issues; • actions taken to ensure staff makes corrections; and • results of those actions. 	April 28, 2023 May 31, 2023 August 31, 2023 September 29, 2023 October 31, 2023	