

Louisiana Department of Education (LDOE)  
**Special Education Advisory Panel (SEAP)**

Wednesday, September 30, 2015

Minutes – Official

The September 30, 2015 meeting of the Special Education Advisory Panel (SEAP) was called to order at 9:10 A.M. Members present were: Ms. Andrea Bond, Ms. Bonnie Buckelew, Ms. Kimberlee Gazzolo, Dr. Paul Mooney, Mr. Melvin Porter, Ms. Rana Ottallah, Ms. Amanda Trahan, Ms. Susan Vaughn, Ms. Patsy White and Ms. Teicha Woods. Ms. Connie Bradford served as a proxy for Dr. Holly Boffy and Ms. Hollye LeFebre served as a proxy for Ms. Toni Buxton. Mr. Reginald Browhow, Ms. Cindy Champagne, Ms. Lynette Fontenot, Mr. Mark Martin, Ms. April Taylor and Ms. Pittre Walker were absent.

Representing the Louisiana Department of Education were Jamie Wong, Kristi-Jo Preston, Nancy Hicks, and Julie Stephenson.

Public comments were received from Shawn Fleming, Eric Jennings, and Michael Norman. .

The meeting was called to order by Ms. Connie Bradford at 9:10 A.M.

Ms. Ottallah made a motion to approve the minutes of the July 17, 2015 Special Education Advisory Panel meeting. The Panel's response was as follows:

- 1 On motion of Ms. Ottallah, and seconded by Ms. White, the Special Education Advisory Panel approved the minutes of the July 17, 2105 meeting of the Panel.

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Jamie Wong provided an update on the SEAP membership and meeting dates.

- 2 On motion of Ms. Gazzolo, and seconded by Ms. Ottallah, the Special Education Advisory Panel received the update and determined that the panel would meet again on January 22, 2016.

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Jamie Wong provided a report on the communication plan implementation guidance from the LDOE.

- 3 On motion of Ms. Gazzolo, and seconded by Ms. Bond, the Special Education Advisory Panel received the report.

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Kristi-Jo Preston provided a report on the Local Education Agency determination formula review process.

- 4 On motion of Ms. Ottallah, and seconded by Ms. White, the Special Education Advisory Panel received the report on the Local Education Agency determination formula review process.

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Nancy Hicks provided a report on the data collection process for Indicator 8 of the Annual Performance Report.

On motion of Ms. Ottallah, and seconded by Ms. White, the Special Education Advisory Panel received the report.

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Julie Stephenson provided a report on Believe and Prepare: Special Education.

- 5 On motion of Ms. White, and seconded by Ms. Woods, the Special Education Advisory Panel received the report on Believe and Prepare Special Education.

- 6 With no further business to come before the panel, the September 30, 2015 meeting of the Special Education Advisory Panel was adjourned at 11:41 A.M.