

## SPECIAL EDUCATION ADVISORY PANEL

### July 2016, Official Minutes

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Louisiana Department of Education (LDE)  
**Special Education Advisory Panel (SEAP)**  
Wednesday, July 13, 2016  
Minutes

The July 13, 2016 meeting of the Special Education Advisory Panel (SEAP) was called to order at 9:02 a.m. by Ms. Sandy Holloway. Members present were: Ms. Andrea Bond, Ms. Lynette Fontenot, Ms. Sandy Holloway, Dr. Paul Mooney, Ms. Laura Nata, Ms. Rana Ottallah, Ms. Susan Vaughn, Ms. Patsy White, Ms. Bonnie Buckelew, Ms. Libby Murphy and Ms. Teicha Woods. Ms. Michelle Faust served as a proxy for Ms. Toni Buxton and Melissa Bayham served as a proxy for Mr. Mark Martin.

Mr. Reginald Browhow, Mr. Melvin Porter, Ms. Kimberlee Gazzolo, Ms. April Trahan, Ms. Pitre Walker and Ms. April Taylor were absent.

Representing the Louisiana Department of Education was Jamie Wong.

Public comments were received from Jimmy Gene, Elizabeth Gary, Karen Artus, April Dunn, Julie Comeaux, Melodie Sparks, Jill Guidry, Michael Norman, Susannah Boudreaux, Jason Isett, and Vanessa Magnon.

- 1 On motion of Ms. Ottallah and seconded by Ms. Fontenot, the Special Education Advisory Panel approved the minutes of the May 12, 2016 meeting of the Panel, recommended that the Panel revisit at its October 5, 2016 meeting the discussion of Bulletin 1922, *Compliance Monitoring Procedures*, including a discussion regarding parent involvement in the monitoring process and legal aspects of protecting student privacy laws in the monitoring process.

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Jamie Wong provided an overview of the current special education advisory panel meeting dates and membership.

- 2 On motion of Ms. Bond, seconded by Ms. Vaughn, the Special Education Advisory Panel received the report on panel membership and recommended that the panel retreat include a discussion of all working groups studying special education topics and clarification of Roberts Rules of Order.
- 3 On motion of Ms. Nata, seconded by Ms. White, the Special Education Advisory Panel recommended that Ms. Ottallah be the SEAP representative on the executive committee tasked with establishing a membership protocol in accordance with current bylaws and determining if any portions of the bylaws need to be reconsidered by the full panel.

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Jamie Wong provided a report on the implementation of Act 250 of the 2015 Regular Legislative Session.

- 4 On a motion of Ms. Bond and seconded by Ms. Woods, the Special Education Advisory Panel recommended that the Department facilitate a working group with advocates of the Deaf and Deaf/Blind community and local education agency (LEA) special education leaders and report back to the panel at its October 5, 2016 meeting.

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Jamie Wong presented a report on Act 522 of the 2016 Regular Legislative Session.

- 5 On motion of Ms. Fontenot, seconded by Ms. Bond, the Special Education Advisory Panel received the report on Act 522 of the 2016 Regular Legislative Session.

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Jamie Wong presented a report on Act 303 of the 2016 Regular Legislative Session.

- 6 On motion of Ms. White, seconded by Ms. Ottallah, the Special Education Advisory Panel endorsed the report on Act 303 of the 2016 Regular Legislative Session.

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Jamie Wong led a discussion regarding the alignment process for students with significant cognitive disabilities and English language learners.

- 7 On motion of Ms. Buckelew, seconded by Ms. Nata, the Special Education Advisory Panel received the report on the alignment process for students with significant cognitive disabilities and English language learners, and recommended that the working group include someone knowledgeable in sensory impairments.

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- 8 On motion of Ms. White, seconded by Ms. Bond, and with no further business to come before the Special Education Advisory Panel, the July 13, 2016 meeting of the panel was adjourned at 12:33 p.m.