Louisiana Believes

Special Education Leader Webinar
January 2019
I. School System Planning

II. Graduation Pathways

III. Teaching and Learning

IV. Data Systems / SER Updates

V. Measuring Results

VI. Closeout

Logistics

If you are experiencing audio difficulties, please make sure that your speakers are on and that your volume is at a suitable level.

The call will be in the listen only mode to ensure we get through the information. Please type questions into the chat box as we go along.

Dial in by phone: 1-408-638-0968
Meeting ID: 670515231
School System Planning
In November, the Department released an improved planning process for all school systems and schools, including those identified as CIR or UIR, that:

- Unifies school systems’ priorities—The School System Planning Framework establishes a uniform set of priorities to help school systems create one plan.

- Creates efficient processes—The Super App is one application for formula and competitive dollars.

- Streamlines and accelerates timelines—The Super App is submitted and approved on one timeline and provides school systems with federal formula and competitive allocations before the fiscal year begins.
# Super App Submission Timeline

<table>
<thead>
<tr>
<th>Action</th>
<th>Key Dates*</th>
</tr>
</thead>
<tbody>
<tr>
<td>School systems build their Super App.</td>
<td>November - January</td>
</tr>
<tr>
<td>Super App is due.</td>
<td>February 1</td>
</tr>
<tr>
<td>BESE approves competitive allocations. The Department approves CIR and UIR plans.</td>
<td>April 17</td>
</tr>
<tr>
<td>Super App grant period begins.</td>
<td>July 1</td>
</tr>
</tbody>
</table>

*Refer to page 16 in the [School System Planning Guide](#) to access the detailed Super App timeline.
Super App Key Resources

A suite of school system planning resources are available to support the planning process. Key resources can be accessed below, in the School System Planning Guide, and in the School Improvement Library:

- **PD Vendor Guide**
- **Behavioral Intervention Vendor Guide**
- **Social-Emotional Learning (SEL) Curricula and Strategies Portfolio**
- **Content Leader** and **Mentor Teacher** webpages
- **Intervention Content Leader Guidance**
- **Super App Workbook**
- **Super App Allowability Webinar**

Email districtsupport@la.gov or contact your network leader with questions.
Submission Timeline: Using the Super App Checklist

<table>
<thead>
<tr>
<th>Timeframe</th>
<th>Super App Checklist</th>
<th>Milestone</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>November</td>
<td>Step 1: Establish a team and set meeting schedule for developing and submitting the Super App</td>
<td>School system identifies team and workbook assignments, and confirms meeting schedule</td>
<td>Complete</td>
</tr>
<tr>
<td>December</td>
<td>Step 2: Develop plan and application for funding for Super App</td>
<td>School system reviews data and completes Super App Workbook, including competitive funding requests</td>
<td>Complete</td>
</tr>
<tr>
<td>January</td>
<td>Step 3: Submit plan and application for funding in Super App</td>
<td>School system is ready to submit Super App</td>
<td>In progress</td>
</tr>
</tbody>
</table>

Refer to page 12 in the [School System Planning Guide](#) to access the Super App Checklist.
Planning Resource: Direct Support

The Department is committed to providing strategic and technical support to school systems throughout the planning process.

- **Email** [ldoe.grantshelpdesk@la.gov](mailto:ldoe.grantshelpdesk@la.gov) and put “Super App” in the subject line. Responses will be sent within one business day.

- **Office hours will be held every Monday during the planning cycle from 11:00 a.m. - 12:00 p.m.** Links to the meeting are included in the school system and charter newsletters.

- **Network teams** will meet with school systems throughout this process to provide ongoing support.

In case you missed it. The Department hosted CEIS in Super App office hours on December 17. You can access the presentation [here](#).
Registration for the January/February Supervisor and Principal Collaboration opened on January 7 and closes on January 25 in the new EventBrite platform. “How To” guides for both Android and Apple users are available.

Each collaboration will begin with a general session that updates school systems on the Department’s priorities for the 2018-2019 school year which include:

- supporting the implementation of school system redesign plans for 2018-2019; and

The School System Supervisor Collaboration (8:00 a.m. - 12:00 p.m.) will focus on the role of supervisors in school system plan implementation.

The Principal Collaboration (12:00 p.m. - 4:00 p.m.) will focus on the role principals in implementing plans at the school-level.

Please contact ldoe.registration@la.gov with questions.
The Supervisor and Principal Collaborations will be offered on the following dates and locations:

<table>
<thead>
<tr>
<th>Location/Date</th>
<th>Address</th>
</tr>
</thead>
</table>
| **Baton Rouge: January 28**| Hilton Baton Rouge Capitol Center  
201 Lafayette Street  
Baton Rouge, LA 70801                                       |
| Be prepared to pay for parking.  
There is a self-parking lot available for $7 one block away.  
Valet parking is available for $12 for the day.                  |
| **Harvey: January 31**     | Jefferson Parish School Board Building  
501 Manhattan Boulevard  
Harvey, LA 70058                                              |
| **Ruston: February 5**     | Trinity United Methodist Church  
1000 Woodward Avenue  
Ruston, LA 71270                                               |
| **Lake Charles: February 7 (new date)** | Calcasieu Parish School Board Assessment Building  
1618 Mill Street  
Lake Charles, LA 70601                                         |

Please contact districtsupport@la.gov with questions.
Registration for the 2019 Behavioral Intervention Summit is open until this Friday, January 11. Additional information on how to use the new EventBrite platform is available.

The summit will be held at the Raising Cane’s River Center in Baton Rouge on January 30. Sessions at the convention will provide school systems with important information related to building effective multi-tier systems of support utilizing evidence based behavioral interventions.

Sessions include:

- Evidence Based Behavioral Intervention
- Social Emotional Learning Curriculum and Strategies
- Implementing a Multi-Tier System of Support
- Trauma Informed Approaches
- Classroom Management
- Cross Cultural Competencies
- Alternative Education Redesign
- Data Based Decision Making in Behavioral Intervention
- Bolstering School Climate and Culture
- Implementation Fidelity Measures for Effective Behavioral Interventions

A list of hotels offering a discounted rate is also available. Regional PBIS Consortia funding may be used to defray the cost of travel and accommodations for summit attendees.

Please contact behaviorintervention@la.gov with questions.
Early bird registration is now open for the 2019 Teacher Leader Summit, which will take place June 26-28 at the Morial Convention Center in New Orleans.

<table>
<thead>
<tr>
<th>Month</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>January – March</td>
<td>Early Bird Registration ($35 per day, $80 for three days)</td>
</tr>
<tr>
<td>April – June 14</td>
<td>Regular Registration ($45 per day, $100 for three days)</td>
</tr>
<tr>
<td>Late April</td>
<td>Session list and mobile app available</td>
</tr>
<tr>
<td>June 26 – 28</td>
<td>On-site Registration ($60 per day)</td>
</tr>
</tbody>
</table>

Next Steps:
- Register ASAP (early bird registration ends March 31)
- Apply to lead a session at the Summit (due April 1)

All registration fees must be paid by credit card at the time of registration. Seats will not be held for pending payments.

Please contact ldoe.registration@la.gov with questions.
Louisiana believes that all students, including students with the most significant disabilities, should be held to the highest possible grade-level expectations. Over that past three years, much progress has been made to deliver on this belief including:

• new Louisiana Connectors standards in ELA, mathematics, and science

• a LEAP Connect alternate assessment aligned to the LEAP Connectors to measure student progress

• an established graduation pathway to a high school diploma for students assessed on an alternate assessment

At the same time, ESSA requires states to ensure that only students with the most significant cognitive disabilities take the LEAP Connect alternate assessment.

The Bulletin 1530 revisions:

1. Remove policy language allowing students to participate in the alternate assessment based on deficits in adaptive functioning alone;
2. Establish a transition period for graduation pathways of current high school and eighth grade students;
3. Incorporate language from the most recent federal regulations; and
4. Provide technical edits including references to outdated assessments and standards.
The BESE approved changes to Bulletin 1530 will go into effect for the 2019-2020 school year.

The Department plans to support school systems with these policy changes including:

• Hosting a webinar for special education directors and pupil appraisal staff explaining policy changes and providing guidance for evaluations, tentatively scheduled for February 14th at 9a.m. Webinar information will be provided in the newsletter.
• Launching a suite of technical assistance and guidance for school systems in the Spring and Summer
• Launching a revised waiver process for school systems over 1.0 percent participation threshold in the Summer

Additional information will be provided in future Special Education Leader Webinars.
High Cost Services

The Department anticipates the 2018-2019 High Costs Services (HCS) Grant Round 1 allocations will be released in eGMS at the end of January or beginning of February.

HCS Round 2 will be released January 15, 2019. The application will close on February 20, 2019. HCS Round 2 applications should only contain new students. Students that received an allocation in Round 1 cannot be included in the Round 2 application process.

If you have questions, please reach out to the Grants Management Help Desk at LDOE.GrantsHelpdesk@la.gov.
Graduation Pathways
Registration for the 2019 Jump Start Convention is open until this Friday, January 11. Additional information on how to use the new EventBrite registration platform is available.

The summit will be held at the Raising Cane’s River Center in Baton Rouge on January 29. This year’s theme is “Stronger Pathways. Stronger Credentials. Stronger Future.” The convention seeks to engage school system administrators, high school principals, professional school counselors, Jump Start Regional Team members, Business and Industry partners, and Workforce Development organizations.

A list of hotels offering a discounted rates is also available.
Teaching + Learning
Instructional Support: ELA Support for Families

Research shows that students whose families are actively engaged in their learning are more likely to succeed. However, schools often struggle to find ways to help families support student learning at home. This year, the Department partnered with the Family Engagement Lab to pilot a tool, FASTalk, that engages families in improving literacy outcomes for all students, including English learners and students with disabilities, in six school systems. FASTalk sends text messages with literacy activities that are fully aligned with the ELA Guidebooks in grades 3-5. These messages will be expanded to support K-2 Tier 1 curricula next year.

School systems interested in finding out more about this tool should join an informational webinar this Friday, January 11 at 3:30 p.m.

- **Webinar Date and Time**: January 11 at 3:30 p.m.
- **Webinar Link**: [https://zoom.us/j/119399003](https://zoom.us/j/119399003)
- **Webinar Phone Number**: 929-205-6099
- **Meeting ID#**: 119399003

A special thanks to our SPDG school system partners who vetted the potential of this support.

Email vidya@familyengagementlab.org with questions.
SER Updates
## Upcoming Deadlines for Special Education Reporting (SER)

<table>
<thead>
<tr>
<th>Date</th>
<th>Action Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, January 14, 2019</td>
<td>MFP Child Count Preliminary Run (February 1 Count Date) Report to run &amp; verify:</td>
</tr>
<tr>
<td></td>
<td>● MFP Counted,</td>
</tr>
<tr>
<td></td>
<td>● Not Counted,</td>
</tr>
<tr>
<td></td>
<td>● Summary,</td>
</tr>
<tr>
<td></td>
<td>● Gifted/Talented Reports,</td>
</tr>
<tr>
<td></td>
<td>● SER/SIS (Child Count Compare), and</td>
</tr>
<tr>
<td></td>
<td>● SIS/SER Cross Check Reports</td>
</tr>
<tr>
<td>Friday, February 15, 2019</td>
<td><strong>Deadline</strong> for SER/SIS Cross Check (Child Count Compare) Report to be blank along with your SIS/SER Cross Check Report</td>
</tr>
<tr>
<td>Thursday, February 28, 2019</td>
<td>MFP <strong>Final</strong> Child Count Run (Count Date as of February 1)</td>
</tr>
</tbody>
</table>

For assistance, contact [Bernetta.Sims@la.gov](mailto:Bernetta.Sims@la.gov)
SER Training

• Date and Time: January 14 at 1:00pm
• Webinar Link: https://ldoe.zoom.us/j/163681224
• Webinar Topic: Feb 1 MFP Reporting
• Phone: 1-408-638-0968
• Meeting ID: 844 742 865

For assistance, contact Bernetta.Sims@la.gov
Measuring Results
LEAP Connect/LAA 1 Reminders

The LEAP Connect/LAA1 administration window is February 4 - March 15, 2019.

For 2018-2019, students who qualify to take the alternative assessment will take the following:

- LEAP Connect ELA and math (CBT): Grades 3-8 and 11
- LAA 1 Science (PBT): Grades 4, 8, and 11

The LEAP Connect and LAA1 Test Coordinator Manuals and Test Administrator Manuals are posted in eDIRECT. The LEAP Connect Assessment Guide has been updated to include new resources and is now posted in the Assessment Guidance Library. LEAP Connect trainings are available in the Assessment Library and Assessment Guidance Library.
The Department would like to thank school systems for working diligently to verify eligibility of students to participate in the alternate assessment. The January 4, 2019 deadline has passed.

Next Steps:

➔ If a student arrives in the school system after January 4, and eligibility documentation is not clear, school systems should email assessment@la.gov

➔ The Department will use SER reports to verify eligibility through the data certification and alternate assessment waiver processes. If students are found ineligible, it may affect accountability results.
LEAP Connect Reminders

LEAP Connect Test Delivery Method: Test administrator provides a one-to-one test administration using the online test platform (INSIGHT), Directions for Test Administration (DTA), and ELA/Math Reference Materials and Writing Stimuli for grade specific item presentation and response collection. All passages, items, and response options are designed to be read to the student through text-to-speech or by the test administrator.

Administration of Tasks: If after attempting at least four tasks in a content area the student is unresponsive on all of the items, you may exit and close the test. Note: If the student is unresponsive because he or she is having a bad day, try administering the test on another day.

End of Test Survey: After the submission of each grade 11 LEAP Connect test in INSIGHT, there will be a survey for TAs to complete and submit. This will provide useful feedback on the experience of each TA administering LEAP Connect in grade 11.
# LEAP Connect Reminders

<table>
<thead>
<tr>
<th>Accommodations (must be listed on an IEP)</th>
<th>Built-In Supports (allowable for all students on LEAP Connect)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Calculator</td>
<td>• Test Read Aloud</td>
</tr>
<tr>
<td>• Assistive Technology</td>
<td>• Untimed Tests</td>
</tr>
<tr>
<td>• Braille (for LEAP Connect grades 3 and 4 Foundational Reading Items only)</td>
<td>• Individualized Testing</td>
</tr>
<tr>
<td></td>
<td>• Answers Recorded</td>
</tr>
<tr>
<td></td>
<td>• Transferred Answers</td>
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<tr>
<td></td>
<td>• Scribe</td>
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<tr>
<td></td>
<td>• Use of manipulatives</td>
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<tr>
<td></td>
<td>• Alternative Forms of Communication</td>
</tr>
<tr>
<td></td>
<td>• Communication Boards</td>
</tr>
</tbody>
</table>
LEAP Connect Reminders

Materials

• The *Directions for Test Administration* (DTA) is a secure document that provides the Test Administrator (TA) with specific instructions for LEAP Connect administration.
• Accompanying each DTA are the secure **required** grade/content level *Math Reference Materials* or *ELA Reference Materials and Writing Stimuli*.
• Up to two weeks prior to administering LEAP Connect to a student, the TA must review the DTA for each LEAP Connect assessment they are administering in a controlled setting with the School Test Coordinator (STC).
• The correct grade level/content area DTA, Writing Stimuli, and Reference Materials are **required** documents for administering LEAP Connect to a student.
• Administering LEAP Connect without the appropriate materials can result in a void of testing results.
LAA 1 Science Reminders

**LAA 1 Administration**: LEAP Alternate Assessment, Level 1 (LAA 1), is an assessment for students with significant cognitive disabilities in grades 4, 8, and 11 who will not participate in general statewide assessments. The LAA 1 assesses students in Science only.

**Materials**: All Administrator Booklets, Student Booklets, response documents, and Task Descriptions are secure materials.

**Administration of Tasks**: Students should have the opportunity to take all tasks. However, if after attempting at least **five** tasks within a content area the student is unresponsive on all of the items resulting in a score of zero, the test administrator may stop testing. If the student is unresponsive because he or she is having a bad day, the test administrator should try administering the test on another day.
Technical Assistance Protocol

If technical problems occur during testing, school and district staff should follow the Technical Assistance Protocol presented below. Technical problems include, but are not limited to, problems connecting to INSIGHT, the inability to load test items, or missing buttons.

DRC Louisiana Customer Service
1-888-718-4836
LAHelpDesk@datarecognitioncorp.com

LDOE
1-844-268-7320
assessment@la.gov
LEAP Connect Resources

- **LEAP Connect Assessment Guide**: a guide for teachers to understand the test design, levels of complexity, structure, and sample items *(updated to include links to more resources)*
- Online Tools Training: provides students and teachers opportunities to become familiar with the tools available in the online testing platform; available in INSIGHT or [here](#) using the Chrome browser;
- **Parent Guide to LEAP Connect**: a guide for parents to understand the LEAP Connect assessment.
- **ELA Guidebooks 2.0 Diverse Learner Guide**: Contains information about using the ELA Guidebooks with diverse learners.
- The [Louisiana Connectors for Students with Significant Disabilities](#), which are aligned with Louisiana Student Standards, presents the Louisiana Connectors and represent the most salient grade-level, core academic content in English language arts and mathematics.
- **Essential Elements Cards**, which are a primer for differentiating instruction for students with significant disabilities, break down the instructional task into knowledge and skills, suggested instructional strategies, and possible supports and scaffolds for student learning.
- **Case Studies** provide models for how teachers and specialists may best modify objectives, assessments, activities, and materials for students with significant cognitive disabilities based on LDOE’s available resources.
- **Parent Guide to LEAP Connect Score Reports**: a guide for parents to understand the LEAP Connect student reports Also available in [Arabic](#), [Spanish](#), and [Vietnamese](#).
- specialeducation@la.gov: email address for content and resources related the LA Connectors.
Each year, LDOE surveys parents on their perception of the quality of their child’s education and the quality of their relationship with their child’s school. Below is a timeline of this year’s parent survey.

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Milestone</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 2019</td>
<td>LDOE notifies school systems included in the parent survey</td>
</tr>
<tr>
<td>March 2019</td>
<td>LDOE sends survey packages to school systems for distribution</td>
</tr>
<tr>
<td>March-June 2019</td>
<td>Survey window open</td>
</tr>
<tr>
<td>Summer 2019</td>
<td>LDOE analyzes results</td>
</tr>
<tr>
<td>Fall 2019</td>
<td>LDOE reports outcomes to school systems</td>
</tr>
<tr>
<td>February 2020</td>
<td>Outcomes reported in the Annual Performance Report</td>
</tr>
</tbody>
</table>
The Department has updated the IDEA Self-Assessment with an alternate assessment domain, which will guide school systems through a student-level review of alternate assessment eligibility in accordance with Bulletin 1530.

School systems selected to participate in quarters 2, 3 and 4 of IDEA Monitoring will complete this domain as part of the self-monitoring requirements. Please see the newsletter for more information including a list of school systems included in quarter 2 monitoring. Formal monitoring notifications will be issued as a follow-up to the newsletter notification.

Note: Bulletin 1530 alternate assessment updates approved by BESE in December 2018 will not affect this monitoring cycle.
Closeout
Summary: Key Actions

✓ Register for the 2019 Behavioral Intervention Summit by tomorrow, **January 11**
✓ Register for the 2019 Jump Start Convention by tomorrow, **January 11**
✓ Participate in Super App office hours **Mondays in January** from 11:00 a.m. - 12:00 p.m.
✓ Register for January/February collaborations by **January 25**
✓ Submit plan and application for funding in Super App by **February 1**
✓ Attend the Evaluations and the Alternate Assessment webinar on **February 14**
✓ Plan to submit HCS Round 2 applications by **February 20**
✓ Register for Teacher Leader Summit. Early bird registration is open through **March 31**
✓ Check the newsletter for IDEA Monitoring updates
## 2018-2019 School System Planning Calls: Register [HERE](#)

<table>
<thead>
<tr>
<th>Fall 2018</th>
<th>Winter 2018-2019</th>
<th>Spring 2019</th>
</tr>
</thead>
</table>
| • September 12  
• October 3  
• November 7 | • December 5  
• January 9  
• February 6 | • March 13  
• April 3  
• May 8  
• June 5 |

## 2018-2019 Collaborations

<table>
<thead>
<tr>
<th>Fall Collaborations</th>
<th>Dates</th>
<th>Location</th>
<th>Audience</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Sept 10, 13, 17, &amp; 19</td>
<td><a href="#">See School System Support Calendar for Details</a></td>
<td>Supervisors &amp; Teacher Leaders</td>
</tr>
</tbody>
</table>
| Winter Collaborations | Nov 8, 13, 14 & 15  
Jan 28, 30, 31 & Feb 5 |                      | Supervisors                      |
| Spring Collaborations | March 11, 12 & 15 |                      | Supervisors & Principals         |
| Teacher Leader Summit| June 26-28     |                      | Supervisors, Principals, Teacher Leaders |
LDOE has a series of weekly newsletters to keep you informed. Of particular interest,

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For Charters - click here to subscribe