Zearn Math Implementation Calendar

This calendar outlines the recommended district-wide approach to ensure all students complete grade-level content within the academic year. To learn more about each goal and activity, reference the Zearn Implementation Playbook.

**Set Up Weeks**

<table>
<thead>
<tr>
<th>Phase 1</th>
<th>Phase 2</th>
<th>Phase 3</th>
<th>Phase 4</th>
<th>Phase 5</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Set up the team and materials</strong></td>
<td><strong>Kick off Professional Development</strong></td>
<td><strong>Start classrooms on the right foot</strong></td>
<td><strong>Establish classroom model in all classrooms</strong></td>
<td><strong>Build systems to ensure all students complete grade-level content</strong></td>
</tr>
<tr>
<td>- Identify the team and align on responsibilities</td>
<td>- Schedule the full-year professional development (PD) calendar</td>
<td>- Confirm that all classrooms have materials and login credentials for Day 1</td>
<td>- Support administrators in learning to use Zearn Admin Reports</td>
<td>- Hold monthly meetings with administrators at each school to discuss Zearn Admin Reports, design action plans, compare progress to pacing calendar, and check in on Zearn Curriculum Study PD</td>
</tr>
<tr>
<td>- Hold kick-off meeting with all administrators to orient to Zearn Math</td>
<td>- Designate facilitators for Zearn Classroom Implementation PD and Zearn Curriculum Study PD</td>
<td>- Support classrooms to orient students to Zearn Math during Week 1</td>
<td>- Share Zearn Classroom Walk-Through Guide with administrators</td>
<td>- Support administrators with reviewing Zearn Admin Reports weekly and sharing weekly progress with their schools</td>
</tr>
<tr>
<td>- Procure critical materials for the district</td>
<td>- Confirm that all facilitators are prepared to deliver PD</td>
<td>- Support classrooms in setting up Zearn Math systems and routines</td>
<td>- Check Zearn Admin Reports to provide insight into classroom implementation</td>
<td>- Continue to participate in classroom walk-through visits with administrators at each school</td>
</tr>
<tr>
<td>- Roster all accounts (including administrators, teachers, and students)</td>
<td>- Hold regroup meeting with all facilitators and administrators to reflect on initial PD and share focus for first weeks of school</td>
<td>- Hold regroup meeting with all administrators to reflect on initial rollouts and share focus for next phase of implementation</td>
<td>- Participate in classroom walk-through visits with administrators at each school</td>
<td>- Share best practices and ongoing Zearn Math updates with all administrators across the district</td>
</tr>
</tbody>
</table>

**Instructional Weeks**

<table>
<thead>
<tr>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9+</th>
</tr>
</thead>
<tbody>
<tr>
<td>- 100% of setup steps complete</td>
<td>- 100% of teachers completing Zearn Classroom Implementation PD and Zearn Curriculum Study PD for M1 of their grade</td>
<td>- 100% of students and teachers logging into Zearn</td>
<td>- 100% of students spending at least 120 minutes in Independent Digital Lessons and 120 minutes in Small Group Lessons every week</td>
<td>- 100% of students consistently completing 4 Independent Digital Lessons and 4 Small Group Lessons every week</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

**Key Goals**

- 100% of teachers completing Zearn Classroom Implementation PD and Zearn Curriculum Study PD for M1 of their grade
- 100% of students and teachers logging into Zearn
- 100% of students spending at least 120 minutes in Independent Digital Lessons and 120 minutes in Small Group Lessons every week
- 100% of students consistently completing 4 Independent Digital Lessons and 4 Small Group Lessons every week

**Key Activities**

- Identify the team and align on responsibilities
- Hold kick-off meeting with all administrators to orient to Zearn Math
- Procure critical materials for the district
- Roster all accounts (including administrators, teachers, and students)
- Schedule the full-year professional development (PD) calendar
- Designate facilitators for Zearn Classroom Implementation PD and Zearn Curriculum Study PD
- Confirm that all facilitators are prepared to deliver PD
- Hold regroup meeting with all facilitators and administrators to reflect on initial PD and share focus for first weeks of school
- Hold regroup meeting with all administrators to reflect on initial rollouts and share focus for next phase of implementation
- Support administrators in learning to use Zearn Admin Reports
- Share Zearn Classroom Walk-Through Guide with administrators
- Check Zearn Admin Reports to provide insight into classroom implementation
- Participate in classroom walk-through visits with administrators at each school
- Hold meetings with administrators at each school to design action plans for classrooms that need extra support
- Hold monthly meetings with administrators at each school to discuss Zearn Admin Reports, design action plans, compare progress to pacing calendar, and check in on Zearn Curriculum Study PD
- Support administrators with reviewing Zearn Admin Reports weekly and sharing weekly progress with their schools
- Continue to participate in classroom walk-through visits with administrators at each school
- Share best practices and ongoing Zearn Math updates with all administrators across the district