

# LOUISIANA DEPARTMENT OF EDUCATION

## PREPARATION PROVIDER MONTHLY EMAIL

Dear Believe and Prepare community,

Below are important updates and events for the month of February. As always, please reach out with any question you may have.

Sincerely,  
Nicole Bono

### **UPCOMING EVENTS**

February 22: Preparation provider [office hours](#)

February 24: Preparation provider [monthly webinar](#)

### **IMPORTANT DEADLINES**

February 21: Program Approval Application Deadline

## **NEWS AND OPPORTUNITIES**

### **Teacher Preparation Office Hours**

The Department is excited to continue our monthly office hours call. Based on our communications survey, the topic for February's office hours will be providing high quality feedback and coaching.

- **Webinar Date/Time:** February 22, 10:00 am
- **Webinar Link:** <https://ldoe.zoom.us/j/96131882479>
- **Meeting ID:** 961 3188 2479
- **Phone Number:** 1-470-381-2552,,96131882479#

Please contact [nicole.bono@la.gov](mailto:nicole.bono@la.gov) with any questions.

### **Preparation Provider Monthly Webinar**

The Department will continue holding monthly webinars for teacher preparation providers to provide updates and information. The next webinar will be on **February 24th at 10:00 a.m.** All preparation provider leaders and faculty members are welcome to join.

#### **Webinar Details:**

- Webinar Date and Time: Wednesday, February 24 from 10:00-11:00 a.m.
- Webinar Link: <https://ldoe.zoom.us/j/440246097>

- Webinar Phone Number: 646-876-9923
- Meeting ID#: 440 246 097

Please contact [nicole.bono@la.gov](mailto:nicole.bono@la.gov) with questions.

## **Mentor and Content Leader Training Providers**

**Program Approval:** Programs seeking approval in April 2021 to offer additional Mentor or Content Leader training pathways should submit an application by **February 21**. More information about the application requirements and process can be found in the [Mentor Teacher](#) and [Content Leader](#) Training Applicant Guides.

**Data Collection and Verification:** In October 2021, BESE will receive effectiveness data of each approved provider offering Mentor or Content Leader training. Effectiveness data will include Louisiana Mentor assessment series or Louisiana Content Leader assessment series passage rates and active training facilitator credentials. The [process for data collection and verification](#) can be found in the Training Provider Section of the Mentor Teacher and Content Leader Library.

Contact [Believeandprepare@la.gov](mailto:Believeandprepare@la.gov) with any questions.

## **Teacher Leader Summit: Registration Guidance**

The 2021 Teacher Leader Summit will take place May 25–27 at the Morial Convention Center in New Orleans. Both the Department and the Convention Center are taking measures to promote the health and safety of all participants and will have a reduced overall capacity.

Registration for the Summit will occur in three phases:

- Early bird registration (January 8 through March 1)
- Regular registration (March 2 through May 10)
- On-site registration for those who do not register by May 10

Due to social distancing parameters, the Department has allocated two seats to each preparation provider for the in-person event. **Each preparation provider dean or program lead should contact [believeandprepare@la.gov](mailto:believeandprepare@la.gov) to receive the unique registration code for all tickets during the registration process.** It is up to each preparation provider dean or lead to determine the best path for disbursing seats across your team, however we strongly encourage you to utilize these seats for faculty as many sessions specifically tailored to deans or program leads will be offered during the virtual summit which will occur the first week in June.

It is also a program's choice to take advantage of early bird registration or wait until the session lists are publicly released on April 9, which is during the regular registration window. All allocated seats must be used to purchase tickets by April 12. Should any unused seats remain, the Department will open a first come, first served registration window on April 13.

In addition to the in person Teacher Leader Summit, the **Department will offer a Virtual Series June 1 through June 3**. Specific information regarding registering for the Virtual Series will be released later in the spring via normal communication channels.

More information can be found in the [Teacher Leader Library](#).

## TEACHER PREPARATION QUALITY RATING SYSTEM

### **Teacher Preparation Performance Profiles**

The 2018-2019 and 2019-2020 teacher preparation informational performance profiles will be publicly released on [Louisiana Teacher Prep](#) during the first week in March. The informational performance profiles were shared with each teacher preparation provider via the secure File Transfer Protocol (sFTP) on January 29. In February, the Department will meet with each provider to discuss the performance profiles.

Please contact Sara DeLano at [sara.delano@la.gov](mailto:sara.delano@la.gov) with any questions.

### **Louisiana Onsite Review Exemplar Guidance: Webinar Series**

Based upon feedback from teacher preparation providers, the Department released the [Louisiana Onsite Review Exemplar Guidance](#). The Department held the first webinar, focused on recruitment and selection, to dig into the exemplar tools and resources on **January 13, 2021**. You can access the deck from the January webinar [here](#). Webinars focusing on the other on-site review domains will take place during the Teacher Leader Summit.

Please reach out to [Lydia.Hill@la.gov](mailto:Lydia.Hill@la.gov) with any questions.

## TEACHER PREPARATION PROGRAM APPROVAL

### **2021 Program Approval Applications**

Teacher, early childhood ancillary certificate program, educational leader proposals for initial approval, and mentor and content leader training proposals are accepted and considered by BESE twice per year. Proposals that meet all initial submission requirements will be evaluated by a panel of reviewers to ensure proposals meet policy requirements.

Preparation providers seeking approval to offer new programs must first submit a [Notice of Intent](#) (NOI). The Department will send a link to the application following receipt of the NOI. The deadlines to submit notices of intent and applications are highlighted in the chart below. Note that providers may submit NOIs after the deadline. Applications must be received by the below deadlines in order for them to be reviewed during the below review cycles.

Notice of Intent Submitted By	Application Submission Deadline	Evaluation Period	Notification of Evaluation Results	BESE Considers (if recommended for approval)
01/27/2021	02/21/2021	02/24/2021 – 03/31/2021	04/01/2021	4/21/2021
06/2/2021	06/30/2021	07/02/2021 – 08/19/2021	09/23/2021	10/13/2021

If you have any questions, please contact Lydia.Hill@[la.gov](mailto:la.gov).