

LOUISIANA DEPARTMENT OF EDUCATION PREPARATION PROVIDER MONTHLY EMAIL

Dear Believe and Prepare community,

Below are important updates and events for the month of November. As always, please reach out with any question you may have.

Sincerely,
Nicole Bono

UPCOMING EVENTS

November 16: Teacher Leader Summit session application opens

November 19: Performance profile website page preview [webinar](#)

November 30: Teacher Preparation [office hours](#)

December 2: Preparation Provider [monthly webinar](#)

December 8: Spring On-site Review Logistics [Webinar](#)

IMPORTANT DEADLINES

November 6: [ETS Title II Data Collection](#) due

November 20: 2019-2020 Informational Performance Profile [data verification](#) due

November 20: Complete review of resident and mentor teacher compensation preliminary report

December 1: [Real Tutoring application](#) window closes

December 1: [Early Literacy Vendor Guide](#) window closes

December 4: [K-2 Literacy Content Leader application](#) deadline

December 11: LouisianaTeacherPrep.com about this program page [updates](#) due

January 6: Teacher Leader Summit session applications due

NEWS AND OPPORTUNITIES

Teacher Preparation Office Hours

The Department is excited to announce our second office hours call. Based on our communications survey, the topic for November's office hours will be improving candidates' content knowledge, specifically focused on how to prepare math educators.

The next office hours will be held **November 30th from 1-2**, led by Dr. Lisa Sullivan from the University of Holy Cross, Dr. Christine Eastman from McNeese State University, and Heather Brooks a principal from Claiborne Parish School System. The office hours will focus on the work of the math collaborative. Please encourage any math educators to join, particularly those who teach math methods courses. The sample outlines the collaborative produced are available on the Believe and Prepare webpage and below.

[Elementary course outline](#)

[Secondary course outline](#)

- **Webinar Link:**
<https://doe.zoom.us/j/99680683443?pwd=aEdjbEpkTWU2R1U1OWRRQXoxY1Z6UT09>
- **Meeting ID:** 996 8068 3443
- **Passcode:** M3m02#
- **Number:** 1-301-715-8592,,99680683443#

Please contact nicole.bono@la.gov with any questions.

Preparation Provider Monthly Webinar- Date and Time Change

The Department will continue holding monthly webinars for teacher preparation providers to provide updates and information. The next webinar will be on **December 2 at 9:00 a.m.** This date and time are a change from our normally scheduled time of the last Wednesday of the month to account for Thanksgiving and winter holidays. All preparation provider leaders and faculty members are welcome to join.

Webinar Details:

- Webinar Date and Time: Wednesday, December 2 from 9:00-10:00 a.m.
- Webinar Link: <https://doe.zoom.us/j/440246097>
- Webinar Phone Number: 646-876-9923
- Meeting ID#: 440 246 097

Please contact nicole.bono@la.gov with questions.

Early Literacy Opportunities

Requests for Applications (RFAs) released by the Department are available on the [LAPAC website](#). All applications will be live on November 2 via [LDOE Survey Monkey Apply](#).

REAL Tutoring	K-2 Literacy Content Leader	Early Literacy Vendor Guide
Applications are accepted on a rolling basis, and the first window closes December 1	Application deadline is December 4 at 2:00 PM CT	Applications are accepted on a rolling basis, and the first window closes December 1
Tutoring services are set to begin in January 2021	Review RFA Schedule of Events for award notification and training start date	Approved vendors added to vendor guide in early 2021

Mentor and Content Leader Training Providers

Vendor Guide: All approved providers should review their information in the [Strong Start Mentor and Content Leader Vendor Guide](#). Complete this [survey](#) to note any updates or edits to your entry.

Elementary Mentors: Nearly all Elementary Mentor candidates have been added to a 4-assessment series, but BloomBoard is still waiting on a few updated rosters from providers. In the coming weeks, BloomBoard will begin the next phase of the transition which means removing access to the 6-assessment series. Work that participants may have started as part of the 6-assessment series will be stored in the “My Work” section of a participant’s profile. More information on the transition can be found [here](#).

Enrollment Form: An improved Enrollment Form template has been updated in the provider library to expedite the enrollment process. Enrollment forms should be submitted to believeandprepare@la.gov and sanya.kennedy@bloomboard.com before the beginning of training.

Please contact Believeandprepare@la.gov with any questions.

Believe and Prepare ELA Collaborative

The Department is excited to launch the ELA collaborative. This network will:

- Bring together some of the best minds from both higher education and K-12 to design teaching methods syllabi for elementary and secondary literacy courses
- Take into account the recommendations made by the Louisiana Early Literacy Commission

The Department released the application for participation in this collaborative in October. The application deadline was November 6, 2020. Thank you for encouraging your faculty who teach ELA methods courses to apply. We received over 50 applications. Applicants will be notified in the next week of their selection. The first meeting of the collaborative will be December 1, 2020.

Resident Teacher and Mentor Teacher Compensation

School systems and teacher preparation providers will receive a preliminary report through the FTP containing resident and mentor teachers reported who are eligible to receive compensation during the week of November 9, 2020. School systems and teacher preparation providers will review and notify BelieveandPrepare@la.gov if any updates are needed.

In early December, School systems and teacher preparation providers will receive a final report through the FTP containing final resident and mentor teacher compensation eligibility. Compensation for mentor teachers will be loaded into eGMS in December and the MFP monthly payments will be adjusted in January for the resident teacher compensation.

Mentor Teacher Workgroup

The purpose of this workgroup is to examine what steps might need to be taken in order to ensure a robust pool of effective mentor teachers in all content areas and grade bands. The goals of the workgroup include:

1. Increase the number of credentialed mentor teachers across the state.
2. Ensure that there is an adequate number of mentors in the content areas, grade levels, and regions where needed in order to support undergraduate and post- baccalaureate residents.

The workgroup consists of participants from the following groups/organizations: LACTE, LAATE, LAICU, BESE, LSASPA, approved mentor training providers, teachers who have completed the mentor training, principals, and superintendents. The workgroup held its first meeting on Monday, October 26. The first meeting focused on identifying challenges and successes, setting norms, and determining the next steps for this group. The next meeting will occur on November 16.

Please contact Kemberly.Eckert@la.gov with any questions.

Save the Date: Teacher Leader Summit

The 2021 Teacher Leader Summit will take place May 25–27 at the Morial Convention Center in New Orleans. Both the Department and the Convention Center are taking measures to promote the health and safety of all participants and will have a reduced overall capacity.

Registration for the Summit will occur in three phases:

- Early bird registration (January 8 through March 1)
- Regular registration (March 2 through May 10)
- On-site registration for those who do not register by May 10

Louisiana teachers and leaders are invited to share their expertise with educators statewide by applying to facilitate a session at Teacher Leader Summit 2021.

Applications Open: Monday, November 16, 2020

Applications Due: Wednesday, January 6, 2021

Look out for more information & the application link in upcoming:

- Believe and Prepare email blasts
- [Teacher Leader Library](#)

Teacher Certification

The certification office can only accept applications with dates and signatures **within the last 90 days**. Applications with signatures and dates *beyond 90 days* will be **returned unprocessed**.

Applications should be **complete** when submitted, however:

- Incomplete applications with **one** item missing will be declined, requesting missing information.
 - Missing item is submitted *within 90 days* of declination; **no additional** application or **fee** required
 - Missing item is submitted *more than 90 days* from declination; a new **application and processing fee** required
- Incomplete applications with **more than one** item missing, will be declined and will require a **new application and processing fee** be submitted.

Please note this is **not** a change in our process, it is an **alignment** with the 90 day requirement.

The Teacher Certification Appeals Council (TCAC) provides individuals who believe they have legitimate grounds for an appeal an opportunity to have their records reviewed. Please see the [appeals application](#) for guidelines on what can be appealed.

The final TCAC meeting for 2020 is scheduled for November 12. The deadline to be heard at this meeting has passed. The next opportunity to appeal will be in **2021**. The 2021 TCAC meeting dates are:

Thursday, February 25
Thursday, June 10
Thursday, August 26
Thursday, November 4

The appeals application will be updated by **December 1** to reflect the new dates.

Reminders:

- Resident applications have been updated to include an indicator of which type of residency the applicant is enrolled in--**undergrad or post-bacc**. Please clearly indicate residency type on all [resident applications](#). New applications are required as of **October 1, 2020**.
- New certification policy went into effect on **10/20/2020**. These policy changes were previously communicated in monthly calls. Please see the [school improvement library](#) for the Legislative and Policy Support monthly decks where specific information is listed regarding the policy changes. New policy may also be viewed in [Bulletin 746](#), **updated October 2020**.

TEACHER PREPARATION QUALITY RATING SYSTEM

2019-2020 Performance Profile Data Collection and Verification

The performance profile [data verification system](#) opened on **November 2** and will close on **November 20**. The user guide for the system can be found [here](#).

The data verification system allows providers to:

- Verify data that will be used in the quality rating system calculations, and
- Correct any records that have missing or incorrect data.

Please contact erich.schultz@la.gov if you need access to the system or have any questions.

Performance Profile Website Page Preview

On November 19, teacher preparation providers will have the opportunity to view the layout of the performance profile page on the website, which will include:

- Links to the pdfs of the 2018-2019 Informational Performance Profiles
- 2019-2020 Informational Performance Profiles

Webinar Details:

- Webinar Date and Time: Thursday, November 19; 2:00-3:00 PM
- Webinar Link: <https://ldoe.zoom.us/j/92015140336>
- Webinar Phone Number: +13126266799,,92015140336#
- Meeting ID#: 920 1514 0336

We will also host office hours if you are unable to attend the webinar and would like to preview the performance profile website page. Please email erich.schultz@la.gov to schedule office hour time.

LouisianaTeacherPrep.com Website Updates Request System

The application to submit updates to the program's "About This Program" page on [LouisianaTeacherPrep.com](#) is now open and can be accessed [here](#). All Winter 2020-2021 updates requested must be submitted by December 11 and will go live to the public during the week of January 18. You only need to complete sections for the website you are requesting to update. The rest of the application can be left blank.

Please contact erich.schultz@la.gov if you have any questions.

Teacher Preparation On-site Reviews: Spring Logistics Webinar

The Department and Class Measures will host a [webinar](#) for the Spring onsite reviews on December 8, 2020 from 9:00 to 10:30 am. During the webinar, we'll discuss best practices for scheduling and preparing for the review process. Class Measures will also reach out to providers in November to schedule individual orientations. The individual orientations will take place in January.

Webinar Details

- Webinar Date and Time: December 8, 2020; 9:00 am - 10:30 am
- Webinar Link: <https://ldoe.zoom.us/j/93891313022>
- Webinar Phone Number: +14702509358,,93891313022#
- Meeting ID#: 938 9131 3022

If you have any questions, please don't hesitate to reach out to Lydia.Hill@la.gov.

TEACHER PREPARATION PROGRAM APPROVAL

2021 Program Approval Applications

Teacher, early childhood ancillary certificate program, educational leader proposals for initial approval, and mentor and content leader training proposals are accepted and considered by BESE twice per year. Proposals that meet all initial submission requirements will be evaluated by a panel of reviewers to ensure proposals meet certification policy requirements.

Preparation providers seeking approval to offer new programs must first submit a [Notice of Intent](#) (NOI), and once that is received, the Department will send a link to the application. The deadlines to submit notices of intent and applications are highlighted in the chart below.

Notice of Intent Submitted By	Application Submission Deadline	Evaluation Period	Notification of Evaluation Results	BESE Considers (if recommended for approval)
01/27/2021	02/21/2021	02/24/2021 – 03/31/2021	04/01/2021	4/21/2021
06/2/2021	06/30/2012	07/02/2021 – 08/19/2021	09/23/2021	10/13/2021

If you have any questions, please contact Sara.Delano@la.gov.