

(Insert District Letterhead)

Aspiring Principal Fellowship Letter of Support

(Insert Date)

It is with great pleasure that we support the application of ***(Insert First Name Last Name of Applicant)*** for the 2021-2022 Louisiana Aspiring Leadership Fellowship. We believe ***(Insert First Name Last Name of Applicant)*** is an outstanding candidate for this program and will be a gift to school leadership in our district and or community.

By signing this letter, we attest that:

- ***(Insert First Name Last Name of Applicant)*** will be granted leave from their building to attend all five modules (2 days each) and orientation at varying locations across the state throughout the 2021-2022 school year *(exact dates announced in late summer)*.
- ***(Insert First Name Last Name of Applicant)*** will be reimbursed according to our district travel reimbursement plan inclusive of mileage, hotel, and food needed to attend all modules.
- Tuition in the amount of \$2500.00 will be paid to the Louisiana Department of Education by September 10, 2021. *(Link for tuition payment will be sent upon applicant acceptance)*.

For any questions regarding the district or School level support for ***(Insert First Name Last Name of Applicant)*** to attend the Aspiring Principal Fellowship please contact ***(Insert CONTACT First Name Last Name, phone, email)***.

Sincerely,

Name _____ Signature Current Supervisor _____

Date _____ School _____

(Insert Contact Information)

School _____ Signature of Superintendent _____

Date _____ District _____

(Insert Contact Information)