**Examples of Allowable Expenditures for Title IIA of the NCLB Act of 2001**

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| Budget **Code** | **Possible Uses**  **(This Is Not An Exhaustive List)** | **Title IIA**  **Of NCLB** | |
|  | | Yes | No |
| **100** Salaries | Professional Development Coordinator  Title IIA Program Coordinator  Master Teacher (TAP) (Salary/Supplement) \*NOTE: All coaches, etc. must provide  Mentor Teacher (TAP)(Salary/Supplement) job-embedded PD for teachers to be  Literacy/Numeracy Coaches paid out of Title IIA  Site –Based Staff Developer  Must Provide:   * Job Description/Defined Responsibilities   Maintain a log of services/direct contact with teachers  (i.e., modeling lessons, team teaching, joint lesson planning) | **Y** |  |
| Class Size Reduction Teachers (CSR) to reduce Pupil/Teacher Ratio  (Note: LEA must first meet the state pupil/teacher ratio requirements before adding a CSR teacher)  Must meet NCLB definition of “highly qualified” in grade level/content area in which they are assigned | **Y** |  |
| Signing Bonuses-Description of the objective criteria used to determine bonus eligibility | **Y** |  |
| Stipends – For teachers **before** or **after** regular work hours  Must Include: # of hrs or days and the rate of pay  Possible Uses – For Federal Programs   * Summer work –Align curriculum with Standards * Joint Lesson Planning/ Modeling Lessons * Professional Learning Communities/Whole Faculty Study Groups * Develop Common Assessments | **Y** |  |
| Sub Pay (Note: Only Allowable to allow teacher to participate in PD during regular work day.)  Must Include: # of hrs or days and the rate of pay   * Hire sub during work day to allow teachers to model lessons, participate in Professional Learning Communities/Whole Faculty Study Groups, participate in joint lesson planning * Conduct peer observations to enhance teaching/implementation of new teaching strategies | **Y** |  |

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| --- | --- | --- | --- |
|  | | Yes | No |
| **100**  **Salaries**  **Continued** | Clerical Support (Note: Only to support Title IIA program implementation)  Must Provide Job Description/ Defined Responsibilities   * Support PD Coordinators, etc. * Support Program Implementation | **Y** |  |
| Paraprofessionals |  | **N** |
| Sabbatical (Pay) |  | **N** |
| **200**  **Employee**  **Benefits** | Insurance, Social Security, Retirement, Medicare, Workman’s Comp etc.  Unemployment Insurance | **Y**  **Y** |  |
| Personnel – Stipends (Must Include: # of hrs or days and the rate of pay) | **Y** |  |
| Sub Pay | **Y** |  |
| Praxis Preparation/Registration – If reimbursement is made to individual or university | **Y** |  |
| Salary Stipend – Performance Based Pay  Tuition For:  Teachers; Teacher Leaders; Principals; Assistant Principals; Aspiring Leaders   * Courses toward certification and/or * Courses to increase content knowledge/expand skills.   Paraprofessionals   * Courses toward certification and/or * ParaPro /WorkKey Registration Fees. | **Y**  **Y** |  |
| **300**  **Purchased**  **Professional**  **And**  **Technical**  **Services** | Consultants-If system hires a consultant, the system must have a written plan on file that includes the following:   * Description of how the PD will be Sustained, Intensive, Follow-up, Job-Embedded * Changes expected in teacher behavior * Evaluation plan to measure changes in teacher behavior and to determine impact on student achievement   **All Professional Development must be in alignment with NCLB Section 9101 (34)** | **Y** |  |

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|  | | | Yes | | No | |
| **400** PurchasedProperty **Services** | | Services purchased to operate, repair, maintain, and rent property owned or used by the LEA |  | | **N** | |
| Rental of Equipment (Limited) | **Y** | |  | |
| Rental of Vehicles | **Y** | |  | |
| Rental of Buildings for Meetings (Very Limited) | **Y** | |  | |
| **500**  **Other** Purchased **Services** | | Telephone and Postage | **Y** | |  | |
| Advertising – For Recruiting Purposes Only | **Y** | |  | |
| Printing and Binding – Only as needed to conduct Professional Development activity. | **Y** | |  | |
| Travel  **All** travel should be in alignment with District PD Plan and include:   * Position of person(s) – Teacher, Federal Program Coordinator   How does travel relate to current job assignment(s)?   * Expectations for Participants   How will information be shared?  Is follow-up provided to ensure effective implementation?  What support is needed for implementation? ($ for subs, time for joint lesson planning, etc.)  Instate Travel  Attend trainings, visit schools, professional development  Attend professional conferences | **Y**  **Y** | |  | |
| Out-of-State Travel  Attend professional conferences | **Y** | |  | |
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| Budget **Code** | **Possible Uses**  **(This Is Not An Exhaustive List)** | | **Title IIA**  **Of NCLB** | | |
|  | | | Yes | No | |
| **600**  **Supplies** | Supplies:  Only those supplies needed for Professional Development; Limited to the exchange of information within the PD process.   * Manipulatives required for training (math/science manipulatives; graphing calculators)   NOTE: Materials may be used in the classroom ONLY for on-going, job-embedded professional development for the teacher. Not allowable when used beyond time required for job-embedded teacher training/Professional Development  **.** | | **Y** |  | |
|  | Presentation Materials – chart paper, markers, diskettes used during training | | **Y** |  | |
|  | * Notebooks, pens, paper, nametags, Post-It Notes, bins, etc. | |  | **N** | |
|  | * Professional Books, Teacher Guides/Manuals * Software required for PD training | | **Y** |  | |
|  | Food  Only for PD activities after regular work hours. Costs must be reasonable and follow district or state guidelines | | **Y** |  | |
|  | Library/Text Books/Software-Other than PD books/training materials | |  | **N** | |
| **700 Property** | Equipment  (NOTE: If LEA request to purchase LCD projector, or computer for PD use only, please see Title IIA staff for approval)   * Computers/printers | |  | **N** | |
| * LCD projector – for PD only (Less than $1000) | | **Y** |  | |
| * Software/Hardware other than PD activity | |  | **N** | |